

POLICY AND PROCEDURES

STUDENT CODE OF CONDUCT

Date Approved:	4/12/2020
Date Effective:	1/01/2021
Scheduled Review Date:	11/11/2022
Policy Category:	Wellbeing & Child Safety
Policy Owner:	Principal

1. Context

SEDA College WA ('the College') is committed to the engagement, education and empowerment of all students. We believe that every young person has the capacity to engage in learning, to achieve their life ambitions and make a significant and positive contribution to their community, all within a safe, supportive and inclusive learning environment. We promote diversity and tolerance at the College, and people from all walks of life and cultural backgrounds are welcome.

At SEDA College WA, we all make a commitment to the following values and expectations:

2. College Values

Growth – We embrace feedback and look for continuous improvement;

Resilience – We bounce back when things don't go to plan;

Empathy – We respect others and understand their feelings and perspective;

Accountability – We take responsibility for ourselves and follow through on our commitments; and

Teamwork – We work together willingly. We share challenges and success.

3. College General Expectations

At SEDA College WA we:

- Represent yourself, the College and our sporting partners in a positive and professional manner, including:

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- Fremantle Dockers FC
 - West Coast Eagles FC
 - Perth Glory FC
 - Football West
 - Netball WA
 - West Coast Fever
 - Basketball WA
 - Perth Lynx
 - Cricket Australia
 - Western Australian Cricket Association
 - Perth Scorchers
- Arrive to class in a punctual manner and always contact the teacher via phone call prior to start time if late or absent.
 - Are always prepared for learning and bring necessary equipment, resources and/or information to class each day.
 - Wear the SEDA College uniform correctly at all times including practical uniform where required. We present professionally at all times.
 - Wear runners/sports shoes at all times, keep jewellery to a minimum (no visible facial piercings, minimal earrings) and ensure our hair is practical, due to the active nature of our program.
 - Arrive to class and College events sober and unaffected by any form of illicit drug or alcohol, and do not consume or possess alcohol or illicit drugs during programs.
 - Take pride in our effort to produce independent work without plagiarism, collusion or cheating.
 - Acknowledge that inappropriate behaviour will be managed under the SEDA College Student Discipline Policy, which endorses a Restorative Practices approach.
 - Acknowledge the adoption of a Restorative Practices approach by SEDA College.

4. Expectations during the Community Workday

When representing SEDA College WA on Community Workdays, we:

- Ensure all community members we interact with are safe, happy and empowered. We support and respect all children, as well as SEDA College employees and volunteers.
- Maintain a current Working with Children check (Year 12 students only) and advise the College if clearance is not granted, suspended or withdrawn.

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- Promote the safety and well-being of children and young people by following policies and procedures developed by SEDA College WA, including the College's Child Safety and Mandatory Reporting Policy to ensure that:
 - The safety and welfare of children and young people is paramount at all times.
 - Children and young people are treated with dignity, equality and respect.
 - The views and concerns of children and young people are listened and responded to appropriately within the organisation.
 - All reasonable steps are taken to ensure the safety and protection of children and young people within the organisation.
 - Children and young people understand their rights and have these explained to them in age-appropriate language as to what they can expect when participating in a service, activity or program offered by the organisation.
 - Any serious complaints made by a child, young person or their parent/carer are responded to quickly, fairly and transparently via the Concerns, Complaints & Grievances Policy – Students.
- Ensure mobile phones are not used during community workday unless prior approval is granted by the teacher. This includes not taking any photographs during events unless prior approval is granted.
- Ensure at all times when speaking with members of the community we ensure use of appropriate language. We always treat members of the community with respect and acknowledge there is no place for derogatory remarks, inappropriate statements or offensive comments.
- Wear the College cap during all Primary School community workdays.
- Students enrolled with the College in Year 12 are enrolled into a School Based Traineeship and employed with Sports Education and Development Australia. On the allocated 'workday' for each student, they will assume the role of employee and therefore be held accountable to their position description and outlined duties and responsibilities.

5. Anti-Discrimination, Harassment and Bullying (including Cyber)

At SEDA College WA we:

- Understand the College has a policy of zero tolerance for any behaviour that is discriminatory, harassing or bullying.
- Treat all others with respect and care and respect the right for all others to learn.
- Aim to express ideas and feelings without hurting others.
- Respect other people's work, ideas and property.

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- Comply with all SEDA College WA policies including the following:
 - Anti-Discrimination, Harassment and Bullying (including Cyber) Policy.
 - Disability and Special Needs Policy - Student.
 - Safe use of ICT Policy.
 - Child Safety and Mandatory Reporting Policy.
 - Cheating and Plagiarism.
 - Attendance Policy.

6. Social Media and Mobile Phone Use

At SEDA College WA we:

- Commit to using social media in a positive manner and refrain from sending/posting messages that are harassing, discriminatory, defamatory, threatening, abusive or obscene.
- Use our mobile phones in a professional manner once permission is gained from my teacher.

7. Workplace Learning (WPL)

When representing SEDA College WA on Workplace Learning days, we:

- Attend regularly and behave in a manner that reflects positively on SEDA College WA and on myself.
- Adhere to all WPL requirements and regulations.
- Communicate any absence from WPL with you teacher and supervisor as soon as possible.
- Endeavour to raise any issues with the teacher as soon as they arise.

8. Industry Engagement

When completing our industry engagement, we:

- Demonstrate initiative and represent SEDA College WA and our partners to the best of our ability.
- Provide at least 24 hours' notice if unable to attend an event. If withdrawing within 24 hours, a medical certificate may be requested.
- Communication regarding withdrawal must be made via phone, text messaging is not acceptable.
- Maintain records of our experiences.

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9. Policy History

Version	Policy Owner	Approval Date	Effective Date	Summary of Changes
1	Principal	21/05/2021	21/05/2021	Change to requirements of hat wearing during CWD (from terms 1 and 4, to all terms)

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